



**DIRECTORATE OF TECHNICAL EDUCATION,
MAHARASHTRA STATE**

3, MAHAPALIKA MARG, POST BOX NO. 1967, MUMBAI-400 001.

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**Urgent/email
Office Order**

No. 2A/ADM/2018-19/MBA-FC/ 684

Date: 04 JUN 2018

Subject: Appointment of Institutions as Facilitation Centers for MBA/MMS Courses for AY 2018-19

Admission Process for Admissions to First Year of Post Graduate Degree Courses in Management (MBA/MMS) in all Govt. / Govt. Aided / Private Unaided/ University Managed and University Department Institutes in the State of Maharashtra for Academic Year 2018-19 has been started and the schedule for CAP shall be published by the Competent Authority shortly.

The Competent Authority, Commissioner, State CET Cell, has appointed Director Technical Education as the Nodal Officer to carry out the CAP activities for these admissions.

The list of selected institutions as Facilitation Center for admission to First Year of Post Graduate Degree Courses in Management (MBA/MMS) and the roles & responsibilities and instructions for facilitation center are annexed herewith.

All the Principals/Directors of the FCs are hereby informed to make available the required manpower & infrastructure on or before the start of the receipt of the applications for First Year of Post Graduate Degree Courses in Management (MBA/MMS) and strictly follow the related instructions.

Desk 3 (IT Cell) of this office shall work as Chief Co-ordinator for FC activities.

For any further clarification, the coordinator of F.C. should contact to this office on 022-22612139/22644859.

Note: - All FC's shall be open from 10.30 am to 5.30 pm (including holidays) during the schedule.

(Dr. Abhay Wagh)

Director, Technical Education,
Maharashtra State, Mumbai

Copy submitted to:

1. Hon'ble Commissioner, State Common Entrance Test Cell, Maharashtra State Mumbai.

Copy for information and necessary action: -

1. Joint Director, Technical Education Regional Offices, Mumbai/Pune/Nashik/Aurangabad/Amravati/Nagpur for necessary action & informed to appoint the programmer of Regional Offices as Regional Coordinator for aforesaid activity.
2. The Principal/Director of the Facilitation Center for information and necessary action
3. Desk Officer, Desk No.3 (IT Section), Head Office, Mumbai

Facilitation Center's(FC) For MBA/ MMS_2018-2019

Sr.No.	Institute Code	Institute Name
1	1005	Sant Gadge Baba Amravati University,Amravati, SGB Amravati University, Near Tapowan, Amravati
2	1101	Shri Sant Gajanan Maharaj College of Engineering,Shegaon, S.S.G.M.C.E Campus, Khamgaon Road, Shegaon Dist, Buldhana
3	1102	Vidya Bharati Mahavidyalaya Department of Research and PG Studies in Science & Management, Amravati, C. K. Naidu Road, Camp Area, Amravati
4	1105	Prof. Ram Meghe Institute of Technology & Research, Amravati, Anjangaon Bari Road, Badnera, Amravati
5	1106	Hari Kishan Jaju Education Sanstha's,College of Management & Computer Science, Yavatmal, 13/4 (A), Behind A-Narangi Nagar, Dhamangaon Road, Yavatmal
6	1107	P. R. Pote (Patil) Education & Welfare Trust's Group of Institution(Integrated Campus), Amravati, Shri Gajanan Township ,Pote Estate, Kathora Road, Amravati
7	1114	Sipna Shikshan Prasarak Mandal College of Engineering & Technology, Amravati, Sipna campus, Infront of Nemani Godown, Badnera Rd., Amravati
8	1121	Shri Hanuman Vyayam Prasarak Mandals College of Engineering & Technology, Amravati Hanuman Vyayam Nagar, H.V.P.M. Campus, Amravati
9	2001	Dr. B. A. M.University Dept. Of Management Science, Aurangabad, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad 431004
10	2002	Dr. Babasaheb Ambedkar Marathwada University, Sub Centre, Osmanabad, C/o Govt. Ayurvedic College, Tuljapur Road, Osmanabad. 413501
11	2003	Swami Ramanand Teerth Marathwada University, School of Commerce & Management Science, Nanded, Vishnupuri, Nanded 431606
12	2004	School of Management, Swami Ramanand Teerth Marathwada University, Sub Centre, Peth, Latur, School of Management,Swami Ramanand Teerth Marathwada University, Sub Centre Peth, AUSA Road, Latur 413531
13	2015	Puranmal Lahoti Government Polytechnic, Latur, AUSA Road Latur , 413531
14	2020	Shri Guru Gobind Singhji Institute of Engineering and Technology, Nanded, Vishnupuri, Nanded
15	2101	Mahatma Gandhi Mission's Institute of Management, Aurangabad, MGM Campus,N-6,CIDCO,Aurangabad 431003
16	2102	Rajarshi Shahu Institute of Management, Aurangabad, P-75, Behind Garware Polyester Ltd. Infront of Gate No.3, Chikalthana, MIDC Area, Aurangabad (M.S.) 431210
17	2104	Aditya College of MBA, Beed, barshi Road Chowk, 431122
18	2106	Lokvikas Educational & Charitable Trust's Marathwada Institute of Management and Research, Aurangabad, Gut No. 166, Renuka Mata Mandir - Chate School Road, Beed By pass Road, Satara Parisar, Aurangabad 431005
19	2110	Nirmal Krida and Samaj Prabhodhan Trust, Institute of Management, Badnapur, Nirmal Campus Highway No-6, Aurangabad-Jalna, Badnapur Dist-Jalna-431232
20	2112	Shree Yash Pratishthan, Shreeyash College of Engineering and Technology, Aurangabad, Gut No. 258 (P), Satara Tanda, Tal & Dist. Aurangabad
21	2113	G. S. Mandal's Maharashtra Institute of Technology, Aurangabad, N.H. No. 211,Beed bypass Road, Satara, Aurangabad
22	2114	Deogiri Institute of Engineering and Management Studies, Aurangabad, Deogiri College Campus, Railway Station Road, Aurangabad
23	2115	Sahyog Sevabhavi Santha's Indira Institute of Management Science, Nanded, Vishnupuri, Nanded 431606
24	2116	Matoshri Pratishan's Group of Institutions (Integrated Campus), Kupsarwadi , Nanded, Jijau Nagar, Off Nanded Latur Highway, Kupsarwadi, Post Vishnupuri. Dist. Nanded
25	2138	Matsyodari Shikshan Sansatha's College of Engineering and Technology, Jalna, Jalna-Aurangabad Road, Nagewadi, Jalna
26	2259	Shri Sai Institute of Management & Research, Aurangabad, Plot No. P-75, Behind Garware Polyester, Chikalthana, M.I.D.C. Aurangabad 431210
27	2516	International Centre of Excellence in Engineering & Management, Aurangabad., Gut No.4,Opp.Bajaj Auto Ltd. Infront of MIDC filtration plant,Aurangabad-Pune High way
28	2520	D. B. Institute Of Management & Research, Mouza-Mahalngra,Ta.Chakur,Dist.Latur, Gat No. 10. 11 & 12, Mouza - Mahalngra, Latur - Nanded Highway,Tah.Chakur. Dist. Latur 400000
29	3002	Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), Mumbai, B-Road, Churchgate, Mumbai 400020
30	3009	Government Polytechnic, Ratnagiri, Near Thiba Palace, Ratnagiri , 415612
31	3101	Bharti Vidyapeeth's Institute of Management Studies & Research, Navi Mumbai Sector 8 CBD Belapur Navi Mumbai
32	3102	Chetana's Ramprasad Khandelwal Institute of Management & Research, Mumbai, Survey No. 341, Govt. Colony, Bandra (E), Mumbai 400051

Sr.No.	Institute Code	Institute Name
33	3105	Mahatma Gandhi Mission's Institute of Management Studies & Research, Kamothe, At Junction NH4, Sion Panvel Express Highway, Kalamboli, Kamothe, Navi Mumbai Raigad , 400706
34	3106	MET's Institute of Management, Mumbai. Gen. Arunkumar Vaidya Chowk, Bandra (W), Mumbai 400050
35	3107	Prin. L. N. Welingkar Institute of Management Development & Research, Mumbai, Lakhamsi Nappo Road, Next To R.A. Podar College of Commerce, Matunga(E), Mumbai 400019
36	3110	Vivekanand Education Society's Institute of Management Studies & Research, Mumbai, 495-497, Collectors' Colony, Near Municipal School, Chembur Mumbai , 400074
37	3113	Maratha Mandir's Babasaheb Gawde Institute of Management Studies, Mumbai, 4th Floor, Maratha Mandir's Annex, Babasaheb Gawde Chowk, Dr. A.B. Nair Rd., Mumbai Central, Mumbai (M.S.) 400008
38	3114	Mahatma Education Society's Pillai's Institute of Management Studies & Research, New Panvel, Dr. K. M. Vasudevan Pillai's Campus 10, Sector 16, Podi No. 2, New Panvel, Maharashtra Raigad , 410206
39	3115	Anjuman-I-Islam's Allana Institute of Management Studies, Mumbai, Anjuman-I-Islam's Secretariat Bldg., Badruddin Tayyabji Marg, Off. 92, D.N. Road, Opp. CST, Mumbai 400001
40	3116	Agnel Charities Agnel Seva Sangha's Fr. C. Rodrigues Inst. of Management, Studies, Vashi, Navi Mumbai, Sector 9A, Vashi, Navi Mumbai, Thane
41	3117	Gurunanak Institute of Management Studies, Mumbai Khalsa College Campus, Annex Building, King's Circle, Matunga, Mumbai 400019
42	3118	Zagdu Singh Charitable Trust's Thakur Institute of Management Studies & Research, Mumbai, Shyam Narayan Thakur Marg, Thakur Village, Kandivali (E), Mumbai 400101
43	3119	St. Francis Institute of Management & Research, Mumbai, Mt. Painsur, S.V.P. Road, Borivali(W), Mumbai 400103
44	3123	Parle Tilak Vidyalaya Asso.'s Institute of Management, Mumbai Chitrakar Ketkar Marg, Vile Parle(E), Mumbai 400057
45	3125	Audyogik Shikshan Mandal's Institute of Management & Computer Studies, Thane , C-4 Wagle Industrial Estate, Near Mulund Check Naka Thane(Mumbai) 400604
46	3127	NCRD's Sterling Institute of Management Studies, Navi Mumbai, Opp to Darave petrol pump, Plot No 93, Sector 19 Nerul (E), Navi Mumbai 400706
47	3129	Mumbai Institute of Management & Research, Mumbai , Knowledge Centre, Behind- MbPT Hospital Nadkarni Park, Near railway station, Wadala(East), Mumbai - 400 037
48	3130	VPM's Dr. V.N. Bedekar Institute Of Management Studies, Mumbai, Jnanadweepa, Chendani, Bunder Road, Thane (W) 400601
49	3131	Hashmatrai and Gangaram Himathmal Mansukhani Institute of Management, Ulhasnagar, Thane, Opposite Ulhasnagar Railway Station, Smt. CHM College Campus, Ulhasnagar 421 003
50	3132	Dr. G D Pol Foundation YMT College of Management, Navi Mumbai Institutional Area, Sector 4 Kharghar, Navi Mumbai 410 210
51	3133	Swayamsiddhi Mitra Sangh's College of Management & Research, Thane, Sonadevi Compaund, Temghar, Near Octroi Naka, Kalyan Road, Bhivandi, Dist. Thane 421302
52	3139	Vidyalankar Institute of Technology, Wadala, Mumbai, Vidyalankar Educational Campus, Vidyalankar College Marg, Wadala(E), Mumbai
53	3140	Vighnharata Trust, Shivajirao S. Jodhale Institute of Management Science and Research, Asangaon, Asangaon, Opp. Asangaon Railway Station, Tal. Shahapur, Dist. Thane 421601
54	3146	Jawahar Education Society's Annasaheb Chudaman Patil College of Engineering, Kharghar, Navi Mumbai Sector 4, Ploat No-17, Kharghar, Navi Mumbai, Dist, Raigad
55	3151	Vishweshwar Education Society's Indira Institute of Business Management, Navi Mumbai, Plot No. -2, Sector 9, Sanpada, Navi Mumbai, Raigad , 400705
56	3155	SYCSPM'S Sinhgad Institute of Business Management, Chandivali, Powai, Mumbai, Plot No. 126, MHADA Colony, Chandivali, Powai, Mumbai. 400072
57	3157	Shree Ghatkopar Sarvajanic Jivdaya Khaturs Aruna Manharlal Shah Institute of Management & Research, Ghatkopar, R. B. Kadam Marg(Jivdaya Lane), Near MTNL Exchange, Agra Road, Ghatkopar (w) Mumbai 400086
58	3158	Saket Gyanpeeth's, Saket College of management, Kalyan, S.No.27, H.No.10, Katemanivili, Kalyan (East), Dist:Thane 421304
59	3159	JNIESTR's, Rajeev Gandhi College of Management Studies, Navi Mumbai, Plot No. 1, Sector-8, Ghansoli, Navi Mumbai.
60	3160	Mahatma Edu.Soc.'s Pillai's HOC Institute of Management Studies & Research, Khalapur Dist, Raigadh Pillai's HOCL Educational Campus, Rasayani, Khalapur, Via Panvel, Dist Raigad. 410207

Sr.No.	Institute Code	Institute Name
61	3173	Deccan Education Society's Navinchandra Mehta Institute of Technology & Development, Dadar, Mumbai. DES's Mumbai Campus, Kirti College Road, Dadar (W), Mumbai. 400028
62	3218	Aldel Education Trust's St. John College of Engineering & Management, Vevoor, Palghar, St. John Technical Education Complex, Village Vevoor,Manor Road Palghar (E)
63	3219	Koti Vidya Charitable Trust's Smt. Alamuri Ratnamala Institute of Engineering and Technology, Sappaon, Tal. Shahapur, Sappaon, Taluka Shahapur Dist. Thane
64	3350	Durgadevi Saraf Institute of Management Studies, Malad (W), Mumbai, 23-A, 24-28, S.V.Road, Malad (W), Mumbai 400064
65	3354	Kohinoor Business School, Kurla (West), Mumbai, Kohinoor City, Kirol Road, Kurla West Off LBS Road Mumbai 400070
66	3357	S A V Acharya Institute of Management Studies, Shelu, Tal. Karjat Shelu/Damat Village, Taluka Karjat, Dist Thane Raigad , 410101
67	3358	SAS Institute of Management Studies, Boisar Dist. Thane, next to saidham complex, Saravali Boisar, Dist. Thane 401501
68	3359	SASMIRA's Institute of Management Studies & Research, Worli, Mumbai, Sasmira Marg, Worli Mumbai - 400 030 Mumbai Mumbai , 400030
69	3360	GNVS Institute of Management, Sion-Koliwada(E), Mumbai, Guru Tegh Bahadur Nagar,Sion Koliwada (East) GTB Nagar Rly Stn(E), Mumbai
70	3419	Sir M Visvesvaraya Institute of Management Studies & Research, Wadala, Mumbai, 7A, Wadala(W), Wadala, Mumbai. 400031
71	3437	Sahyadri Institute of Management & Research, Sawarde., Sawarde, N.H. 17, Chiplun, Dist, Ratnagiri. 415606
72	3438	Aditya Institute of Management Studies & Research, Borivali, F.P. No. 661+663+667/B, TPSIII, Ram Nagar, Borivali(W), Mumbai
73	4001	Department of Business Management, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, Law college compound, Amravati Road, Nagpur
74	4004	Government College of Engineering, Chandrapur, Ballarsha Bypass Road,Chandrapur
75	4024	Gondwana University Department of Management, Gondwana University, MIDC Road Complex, Gadchiroli
76	4101	Shree Shivaji Education Society, Dr. Panjabrao Deshmukh Institute of Management Technology & Research, Nagpur, Dept. of Dhanwate National College, Congress Nagar Opp. Ajni Rly Station Nagpur , 440012
77	4105	GES Department Of Management Technology N.M.D.PG College Of Arts, Commerce, Law & Management, Gondia , Ramnagar, Gondia 441614
78	4106	Shikshan Prasarak Mandal's Dept. of Management Studies, Nabira Mahavidyalaya, Nagpur, The Principal, Department of Management Studies, Nabira Mahavidyalaya, Katol, Nagpur 441302
79	4107	Yugantar Education Society's Tirpude Institute of Management Education, Nagpur, Tirpude College of Social Work, 2nd floor, 1 Balasaheb Tirpude Marg, Civil Lines, Sadar, Nagpur. 440 001
80	4108	G. S. College of Commerce & Economics Department Of Management Sciences And Research, Nagpur, Law College Square, Civil Lines, Amaravati Road, Nagpur 440001
81	4109	Datta Meghe Institute of Management Studies, Nagpur, Atrey Layout, Behind Tatya Tope Hall, Nagpur 440022
82	4110	vidya shikhan prasarak mandal's central institute of business management Reserch & Development, Near Plot No. 80, Pawan Bhumi Layout, Somalwada, Wardha Road, Nagpur - 440025
83	4111	Sarvodaya Shikshan Mandal's Sau Leena Kishor Mamidvar Institute of Management Studies & Research, Chandrapur, Opp Sharma Petrol Pump,Kosara Road Chandrapur
84	4112	Priyadarshini Lokmanya Tilak Institute of Management Studies & Research, Nagpur, Opp Lata Mangeshkar Hospital ,Digdoh Hills,Hingna Road Nagpur , 440019
85	4114	Department of Business Management, C. P. Berar Education Society's College, Nagpur, Opp. C. P. Club, Ravinagar, Nagpur
86	4115	Shri Ramdeobaba College of Engineering and Management, Nagpur, Gittikhadan, Katola Road, Nagpur
87	4116	Ankush Shikshan Sanstha's G.H.Raisoni College of Engineering, Nagpur, C.R.P.F. Gate No.3, Digdoh Hills, Hingna Road, Nagpur
88	4117	G.H. Raisoni Institute of Information Technology, 37-39/1, SHRADDHA PART, OFF HINGNA-WADI LINK ROAD, MIDC, NAGPUR, MAHARASHTRa 440028
89	4118	Yashwant Rural Education Society's Bapurao Deshmukh Engineering College,Sevagram, P.O.Sevagram,Dist-Wardha
90	4124	Amar Seva Mandal's Kamla Nchru Mahavidyalaya, Nagpur . Sakkardara Square, Nagpur 440009
91	4125	Green Heaven Institute of Management & Research, Nagpur, Green Heaven,Village Zari, Tah.Nagpur Rural, Dist.Nagpur 440010
92	4128	Ranibai Agnihotri Institute of Computer Information Technology, Wardha Bapuji Wadi, Ramnagar Wardha . 442001

Sr.No.	Institute Code	Institute Name
93	4129	Mehmuda Shikshan & Mahila Gramin Vikas Bahuuddeshiya Sanstha's. Central India College of Business Management & Studies, S.No.24, Ph. No. 12-A, Mouza Lonara, Tah. Nagpur Rural Nagpur, 441111
94	4130	Shree Sai Shikshan Sanstha, NIT Graduate School of Management, Nagpur, Sr. No.13/2, Mahauzari, Katol Road, Tal & Dist-Nagpur 445304
95	4133	Sanmarg Shikshan Sanstha's Smt. Radhikatai Pandav College of Engineering, Nagpur Near Dighori Naka, Umrer Road, Bhadura, Nagpur
96	4137	Sir Shantilal Badjate Charitable Trust's S. B. Jain Institute of technology, Management & Research, Nagpur, Behind Asarambapu Ashram Village, Yerla, Katol Road, Nagpur
97	4138	Jaidev Education Society, J D College of Engineering and Management, Nagpur, At Khandala, Post Vaini Katol Road, Nagpur
98	4139	Samridhi Sarwajanik Charitable Trust, Jhulelal Institute of Technology, Nagpur Kh. No.72, 68/1, 68/2, 68/3, Lonara Dist, Nagpur
99	4143	Sanmarg Shikshan Sanstha, Mandukarrao Pandav College of Engineering, Bhandara,Nagpur Sr. No.183/1, Billewada, Taluka & Dist Bhandara
100	4145	Wainganga College of Engineering and Management, Dongargaon, Nagpur, Dongargoan, Near Gumgaon Railway Station, Post - Gumgaon, Wardha road, Nagpur
101	4151	Vidarbha Bahu-Uddeshiya Shikshan Sanstha's Tulshiramji Gaikwad Patil College of Engineering & Technology, Nagpur, Kh. No. 8/1, Mohgaon, Wardha Road, Nagpur
102	4186	Datta Meghe Institute of Medical Science's Datta Meghe Institute of Engineering & Technology & Research, Savangi (Meghe), Wardha Yavatmal Road Wardha
103	4188	Krushni Jivan Vikas Pratishthan, Ballarpur Institute of Technology, Mouza Bamni, Bamani, Rajapura Road, Tal. Ballarpur. Chandrapur
104	4196	Gurunakan Educational Society's Gurunakan Institute of Technology, Nagpur, Dahegaon, Kalmeshwar Road, Nagpur
105	4306	Real Institute Of Management & Research, Beltarodi, Nagpur, Survey No. 30, Beltarodi, Nagpur Tah. & Dist. - Nagpur
106	4307	Renaissance Institute Of Management Studies, Datala New Chandrapur, Puglia Chambers,Gandhi Chowk, Chandrapur At-Datala New Chandrapur 442401
107	4614	Shantiniketani Business School, Nagpur, survey no 22/3,Kam, Mauja Masala. Near Uppalwadi Industrial Estate. Nagpur 440026
108	4615	Govindram Seksaria College of Commerce,Wardha, Jamanalal Bajaj Marg, Wardha 442001
109	5001	Department of Management Studies, North Maharashtra University, Jalgaon P.B. No. 80, North Maharashtra University, Umavi Nagar, Jalgaon
110	5101	Khandesh College Education Society's Institute of Management & Research, Jalgaon, IMR Campus, Behind DIC, Opp. N.H. No.6 Jalgaon 425002
111	5102	Godavari Institute of Management & Research, Jalgaon, P-54,Addl. M.I.D.C., Near Bharat Petroleum, Jalgaon 425003
112	5103	Shri Shivaji Vidya Prasarak Sanstha's Late Bapusaheb Shivaji Rao Deore College of Engineering,Dhule, SSVIP Sansthas B S Deore College of Engineering ,M.B.A.Department, Dhule
113	5104	Shramsadhana Bombay Trust, College of Engineering & Technology, Jalgaon, Bambori, Dharangaon, Jalgaon
114	5105	G.H. Raisonni Institute of Engineering and Management, Jalgaon Gat No. 57/1, Shirsoli Road, At. Post-Mohadi Tal. & Dist. Jalgaon,
115	5106	K. C. E. Societys College of Engineering and Information Technology, Jalgaon C.S. No. 7480 and 7323, Behind D.I.C., N.H.No.6, IMR Campus, Jilha Path, Jalgaon
116	5107	Shri Gulabrao Deokar College of Engineering, Jalgaon Gat No, 56, P.B. NO. 113, Shirsoli Road, Jalgaon
117	5108	Nashik District Maratha Vidya Prasarak Samaj's Karmavcer Adv.Babaurao Ganpatrao Thakare College of Engineering, Nashik Udoji Maratha Boarding Campus, Near Pumping Station, Gangapur Road, Nashik
118	5109	Sandip Foundation. Sandip Institute of Technology and Research Centre, Mahiravani, Nashik, At Post mahiravani, Trimbak Road Dist Nashik
119	5110	Pune Vidyarthi Griha's Institute of Management, Nashik, 206, Dindori Road, Mhasrul, Nashik City, Nashik, 422004
120	5111	B. P. Hivale Education Society's Institute of Management Studies Career Development Research, Ahmednagar, Opp.Ahmednagar college, Station Road, Ahmednagar 414001
121	5112	Padmashree Dr. Vithalrao Vikhe Patil Foundation's Institute of Business Management & Rural Development, Ahmednagar, Vilad Ghat, Post MIDC, Ahmednagar Ahmednagar, 414111
122	5113	Nashik District Maratha Vidya Prasarak Samaj's Institute of Management Research & Technology, Nashik, M. V. P. Campus, Gangapur Road, Shivaji Nagar, Nasik 422002
123	5114	Gokhale Education Society's J. D. C. Byteo Institute of Management Studies & Research, Nashik, Vidyannagar Collage Road, Nashik 422005
124	5115	Mahatma Gandhi Vidyamandir's Institute Of Management and Research, Nashik, PANCHAVATI MUMBAI AGRA ROAD NEAR DENTAL COLLEGE, NASHIK 422003

Sr.No.	Institute Code	Institute Name
125	5116	Navjeevan Institute of Management, Nashik Shivshakti Nagar, 4th Scheme, CIDCO, 422 008 Nashik , 422008
126	5117	PIRENS Institute of Business Management and Administration, Loni, Ahmednagar, At./Post - Loni Bk. Tal: Rahata. Dist. Ahmednagar (MS) 413736
127	5119	C.H.M.E. Society's Dr. Moonje Institute for Management & Computer Studies, Nashik, B.M. College Campus, Rambhoomi, Gangapur Road, Savarkar Nagar, Nashik 422005
128	5120	MET's Institute of Management, Adgaon, Nashik, Bhujbal Knowledge City. MET Leauge of Colleges, Adgaon Dist. Nashik, 422003
129	5121	K. K. Wagh Institute of Engineering Education and Research, Nashik, Hirabai Haridas Vidyanagari, Amrut Dham, Panchawati, Nashik
130	5122	Matoshri College of Management and Research Centre, Eklahare, Nashik At Eklahare, Taluka & District Nashik 422105
131	5124	Jagadamba Education Soc, Nashik's S.N.D. College of Engineering & Reserch, Babulgaon , At. Post Babulgaon, Tal Yeola, Nashik
132	5125	Pravara Rural Education Society's Sir Visvesvaraya Institute of Technology, Chincholi Dist. Nashik, At / Po Chincholi, Tal. Sinnar, Nashik
133	5127	Kalyani Charitable Trust, Kalyani Ravindra Sapkal College of Management Studies, Nashik, Kalyani Hills Anjaneri, Wadholi, Taluka Trimbakeswar, Dist. Nashik. 422212
134	5129	Shri.Dattakrupa Shaikshnik & Krushi GramVikas Pratisthan's Sai Krupa Institute of Management Science, Ghargaon, Ahmednagar Ghargaon Tal. Shrigonda Dist Ahmednagar 413728
135	5130	Brahma Valley College of Engineering & Research, Trimbakeshwar, Nashik Anjaneri Village, Trimbakeshwar, Dist.Nashik 422103
136	5152	G. H. Raisoni Institute of Business Management, Jalgaon, Gat No 57,(Pachora Road)Shirsoli Road, At post Mohadi, Jalgaon 425003
137	5160	Sanjivani Rural Education Society's Sanjivani College of Engineering, Kopargaon, Sahajanand Nagar, Po : Shingnapur, Tal : Kopargaon, Dist. Ahmednagar
138	5162	Amrutvahini Sheti & Shikshan Vikas Sanstha's Amrutvahini College of Engineering, Sangamner, P.O.: Sangamner Sakhar Karkhana, Tal : Sangamner, Dist. Ahmednagar
139	5173	SNJB's Late Sau. Kantabai Bhavarlalji Jain College of Engineering, (Jain Gurukul), Neminagar, Chandwad, (Nashik), Jain Gurukul, Neminagar, Chandwad Dist. Nashik
140	5303	Hon. Shri. Babanrao Pachpute Vichardhara Trust, Group of Institutions (Integrated Campus)- Parikrama, Kashti Shrigondha, , At/Post Kashti, Tal Shrigonda, Dist. Ahmednagar
141	5320	Abhinav Education Society's Institute of Management & Business Administration, Akole Akole, (Dhamangaon Awari Road, Tal. Akole, Dist Ahmednagar 422601
142	5321	Institute of Management and Science, Sakegaon NH No. 6, Sakegaon, Tal. Bhusawal, Dist. Jalgaon - Sakegaon Jalgaon , 425201
143	5324	Amrutvahini Institute of Management & Business Administration, Sangamner, Nashik-Pune Highway, Amrutnagar, (S.K.), Ghulewadi, Tal :Sangamner, Dist: Ahmednagar -422608
144	5325	Global Institute of Management, Velhale Tal. Sangamner Dist. Ahmednagar, S. No. 132/1. Pune Nashik Highway, Velhale, Sangamner, Dist. Ahmednagar , 422605
145	5385	Akole Taluka Education Society,s Technical Campus, Akole, Ahmednagar, Akole, Tal. Akole, Dist. Ahmednagar
146	5386	Dr. B.V. Hiray College of Management & Research Centre, Malegaon., Krishi Nagar, Malegaon camp. Dist. Nashik. 423105
147	5398	Ashoka Business School, Nashik, Urjayant Plaza, Next to Suman Petrol Pump, Mumbai Agra Highway, Nashik
148	5447	Karmaveer Bhausaheb Hiray Institute of Management & Research, Malegaon Loknete Vyankatrao Hiray Marg, Malegaon Camp, Malegaon, Dist. Nashik.
149	6002	Department of Commerce & Management, Shivaji University, Kolhapur, Shivaji University, Vidyanagar, Kolhapur
150	6102	Audyogik Shikshan Mandal's Institute of Business Management & Research MBA Institute, Pune, Plot No. P-90, MIDC, Block - C, Pimpri Industrial Area Kishor Pumps Rd., Chinchwad, Pune 411019
151	6103	Shree C. E. Society's Indra Institute of Management, Pune, S. No. 85/5-A, New Pune-Mumbai Highway, Near Wakad police Station, Tathawade, Pune 411033
152	6104	Dr. D. Y. Patil Institute of Management & Research, Pimpri, Mumbai-Pune Road, Opp. H. A. Ltd., Pimpri, Pune 411018
153	6105	Dr. Vikhe Patil Foundation's, Pravara Centre for Management Research & Development, Pune Near Patrakar Nagar, Off. Senapati Bapat Road, Pune 411016
154	6107	Poona District Education Association's, Mahatma Phule Institute of Management & Computer Studies, Pune, A. M. College Campus, Manjri Road, Mahadev Nagar, Hadapsar, Pune 411028
155	6108	Marathwada Mitra Mandal's Institute of Mangement Education Research & Training, Pune. 302/A, Deccan Gymkhana, Near Gokhale Institute Pune

Sr.No.	Institute Code	Institute Name
156	6110	Modern Education Society's Neville Wadia Institute of Management Studies & Research, Pune, 19, Late Prin, V. K. Joag Path, Wadia College Campus, Near Ruby Hall, Pune 411001
157	6112	Shivnagar Vidyaprasarak Mandal's Institute of Management, Baramati, Malegaon(BK), Baramati Pune , 413115
158	6113	Sinhgad Technical Education Society's Sinhgad Institute of Management, Vadgaon (Budruk), Pune, S. No. 44/1, Opp Sinhgad Road, Vadgaon (Budruk), Pune 411041
159	6114	Maharshi Karve Sreeshikshan Sanstha's Smt. Hiraben Nanavati Institute of Management & Research for Women, Pune Near Cummin's Engg. College , Karve Nagar, Pune 411052
160	6117	Shri Shivaji Maratha Society's Institute of Management & Research, Pune , Sr.No.74/1AB, Parvati, Aranyeshwer,Pune Pune , 411009
161	6118	All India Shri Shivaji Memorial Society's Institute of Management, Pune , Kennedy Road, Near RTO, pune Pune , 411001
162	6120	Shri, Khanderai Pratishthans Dnyansagar Institute of Management and Research, Balewadi, Pune , Survey No. 4/2 , 4/3, Balewadi, Tal-Haveli,Dist:Pune 411045
163	6121	Rajgad Dnyanpeeths Rajgad Institute of Management Development Research, Dhankawadi, Pune Survey No. 32/2/12, Dhankawadi, Pune - 411 043
164	6123	S.N.G. Institute of Management & Research, Jaidwadi, Pune At Post Jaidwadi, Rajguru Nagar, Taluka Khed, Dist. Pune 415505
165	6124	Kasturi Shikshan Sansta's Institute of Management, Shikhrapur Gat No. 57, At post Shikhrapur, Tal.Shirur, Dist Pune 411004
166	6128	Allana Institute of Management Sciences, Pune , 2390-B, K, B, Hidaytullah Road, Azam Campus Camp, Pune 411001
167	6129	Jayawant Institute of Management Studies, Pune, Sr.No. 80, Pune-Mumbai Bypass Highway, Tathawade, Pune-411033
168	6132	Sinhgad Institute of Business Administration and Research, Pune, S.No. 40/4A+4B/1, Kondhwa - Saswad Road Kondhwa (Bk.) Pune 411048
169	6133	Dr. D.Y. Patil Pratishthan's Dr. D. Y. Patil Institute of Management Studies, Akurdi, Pune, Sector-29, Behind Akurdi Railway Station,Nigdi Pradhikaran,Akurdi,Pune , 411044
170	6134	Siddhant Institute Of Business Management, Pune Chakan Talegaon Road, Sudumbare, Tal- Maval, Dist- Pune, Maharashtra Pune , 412109
171	6135	Alard Institute of Management Sciences, Pune Sr. No.47 & 50, Marunji, Nr.Rajiv Gandhi Infotech Park Phase-2, Hinjawadi Munshi, Pune 411027
172	6137	Vidya Pratishthan Institute of Information Technology, Baramati, Pune, Vidyanagari, Bhigwan Road, Baramati Dist. Pune 413133
173	6139	Progressive Education Society's Modern College of Engineering, Pune, P.E.S. Modern College of Engineering, 1186 A, Shivajinagar, Off. J.M. Road, Pune
174	6140	Dnyan Kala Krida & Krishi Prathishtan's Maharashtra Institute of Management, Kalamb, Pune, Kalamb, Walchand Nagar, Tal. Indapur, Dist Pune 413114
175	6143	JSPM's Jayawantrao Sawant Institute of Management & Research, Hadapsar, Pune, Survey No.58, Indrayani Nagar, Handewadi Road, Hadapsar, Pune 411028
176	6147	JSPM's Kautilya Institute of Management & Research, Wagholi,Pune, Gate No. 720/1, Pune Nagar Road, Wagholi,Pune 412207
177	6150	Sharad Chandra Pawar Institute of Management, Otur, Pune At Post Dumbarwadi, (Otur) Tal. Junnar Dist Pune 412409
178	6152	Zeal Education Society's Zeal Institute of Business Administration, Computer Application and Research, Pune, S. No. 39, Narhe, Behind Bhaviravnath Temple,Dayari-Narhe Road,Tal.- Haveli, Dist Pune 411041
179	6154	Institute of Industrial & Computer Management & Research, Nigdi, Pune HS-2,Sector No 27A, Near Sant Tukaram Garden Pradhikaran, Nigdi, Pune 411033
180	6156	Marathwada Mitra Mandal's College of Engineering, Karvenagar, Pune, Survey No 18, Plot No. 5/3, CTS No.205, Karvenagar, Pune
181	6158	Rajmata Jijau Shikshan Prasarak Mandal's Institute of Computer and Management Research, Dudulgaon, Pune Gat No. 101-102,Dudulgaon Moshi Alandi Road, Tal Haveli Pune , 412105
182	6165	Nav Sahyadri Charitable Trust's Institute of Business Management & Research, Chakan, Pune, 94/1B, Chakreshwar Nagar, At. Post, Chakan, Tal.Khed, Dist. Pune 400501
183	6167	Kamla Education Society's Pratibha Institute of Business Management, Chinchwad, Pune, Block No. D-III, Plot No.3, MIDC, Chinchwad, Pune 411019
184	6168	Shikshan Maharshi Dr. D.Y. Patil Centre for Management & Research, Chikhali , Pune, Gat No. 1029 & 1030 ,Newale Vasthi, A/P Chikhali Tal.Haveli, Dist. Pune 411014
185	6169	Swargeeya Sanjibhai Rupjibhai Memorial Trust, Institute of Management & Research, Silvassa . At Post Sayli, Silvassa Dadra Nagar Haveli Silvassa , 396230
186	6170	Abhinav Education Society's Institute of Management and Research, Haveli, Pune Survey No. 23, Narhe, Taluka Haveli. Dist. Pune 411041

Sr.No.	Institute Code	Institute Name
187	6172	Dr. D. Y. Patil Educational Academy's D.Y. Patil Institute of Management, Talegaon Dabhade, Pune, Ambi Sr. No. 124, 126 Talegaon Dabhade, Tal. Maval, Dist- Pune 410506
188	6174	K. J.'s Educational Institute, Trinity Institute of Management and Research, Haveli, Pune Sr.No.25 and 27, Pisoli, Taluka Haveli, Dist. Pune 411028
189	6179	Indira College of Engineering & Management, Pune Survey No.64,65,Gat No.276, At Post Parandwadi, Near Somatne Phata, Tal- Maval Dist. Pune
190	6183	Al-Ameen Educational and Medical Foundation, College of Engineering, Koregaon, Bhima Sharad Campus Pimpal, Jagtap Road A/P, Koregaon Bhima Tal-Shirur, Pune
191	6189	Dr. D. Y. Patil School Of Management, Lohegaon,Pune, Dr. D.Y. Patil Knowledge City, Charholi (Bk.), via Lohegaon. Pune
192	6191	Shri Bhairavnath Shikshan Prasarak Mandal's Adhalrao Patil Institute of Management and Research, Landewadi A/P Landewadi Chinchodi, Tal. Ambegaon. Pune , 410503
193	6192	Pimpri Chinchwad Education Trust's S.B. Patil Institute of Management, Nigdi, Pune, Sector No. 26, Pradhikaran, Nigdi, Pune 411044
194	6196	Gramodaya Trust's Rajcev Business School,Tathawade, Pune, Tathawade, Mulshi, Dist Pune 411033
195	6204	Rastriya Shikshan Mandal's Chetan Dattaji Gaikwad Institute of Management Studies, Pune 25, KARVE ROAD, PUNE 411004
196	6205	Sinhgad Institute of Business Administration and Computer Application, Lonavala , Gat No 309/310/314, Kusgaon(Bk.), Off Mumbai - Pune Expressway Lonavala Tal. Mawal Pune , 410401
197	6208	Deccan Education Society's Chintamanrao Institute of Management Development & Research, Sangli, P.O. Willingdon College,Deccan Education Society Campus. Sangli Vishrambag, Sangli 416415
198	6209	Deshbhakta Ratnappa Kumbhar College of Commerce Department of Management Studies, Kolhapur, 649-C Ward,Raviwar Peth, Near Azad Chowk Kolhapur Kolhapur
199	6210	Rayat Shikshan Sanstha's Karmaveer Bhaurao Patil Institute of Management Studies & Research, Satara, Post Box. No. 56, Varye Campus, Satara 415001
200	6211	S.A.P.D.J. Pathshala's Hirachand Nemchand College of Commerce Department of Management Studies, Solapur, Walchand Group of Colleges Campus, Walchand Hirachand Marg Ashok Chowk, Solapur 413006
201	6212	KIT's Institute of Management Education & Research, Kolhapur , 199/B, Gokul, Shirgaon, Kolhapur 416234
202	6213	Chh. Shahu Institute Of Business Edu And Res Vasantraodada Patil Institute Of Management Studies & Research, Sangli, Sangli - Miraj Road ,Wanlesswadi Sangli 446410
203	6214	K. E. Society's Rajarambapu Institute of Technology, Walwa, Sangli, Rajaramnagar, A/p. Sakhrate, Tal: Walwa Dist. Sangli
204	6216	Krishna Foundation Malkapur-Karad's Jaywant Institute of Management, Wathar, Gat No. 40 & 41, At, Post Wathar, Tal. Karad Satara
205	6217	Shri. Balasaheb Mane Prasarak Mandals, Ashokrao Mane Group of Institutions, Kolhapur NH-4, Pune Banglore highway, AT Wathar Tarf Wadgaon, Taluka-Hathanangle, Dist. Kolhapur
206	6218	Gaurishankar Educational & Charitable Trust's Gaurishankar Institute of management Sciences. Limb, Satara Sr. No.990,Limb Near Reliance Petrol Pump NH4, Satara. 415015
207	6220	Shri Vithal Education and Research Institute's College of Engineering, Pandharpur, P.O. Box No. 54, Gopalpur - Ranjani Road, Gopalpur, Pandharpur Dist. Solapur
208	6222	Dattajirao Kadam Technical Education Society's Textile & Engineering Institute, Ichalkaranji., Post Box No. 130, Rajwada, Ichalkaranji. Dist. Kolhapur
209	6224	Shri Venkateshwara shikshan Sanstha's Venkateshwara Institute of Management, Peth Naka Gat No. 2665, Puna-Bangalore, NH-4, Highway, At & Post Peth Naka, Tal. Walwa. Sangli , 415407
210	6228	Dr. D. Y. Patil Pratishthan's Pad. Dr. D.Y.Patil Institute of Master of Computer Applications, Akurdi, Pune Akurdi, Sector-29, Nigdi Pradhikaran, Akurdi, Pune 411044
211	6293	Kai Amdar Bramhadevdada Mane Shikshan & Samajik Prathistan's Bramhadevdada Mane Institute of Technology, Solapur Gat No.137, Solapur-Manglwedha-Kolhapur Highway,Taluka: North Solapur, Belati Solapur
212	6305	S.D.N.C.R.E.S'S.Late Narayandas Bhawandas Chhabada Institute of Engineering & Technology, Satara Survey No. 259 At Post, Raigoan Taluka. Javali, District : Satara
213	6547	Suryadatta Educational Foundation, Suryadatta Institute of Management and Mass Communication, Pune, Bldg No. 1, S.No.342, Patil Nagar, Bavdhan BK, Pune. 411030
214	6608	Institute of Technical Education, Research and Management, Akurdi Sector No.28, PCNTDA, Akurdi, Pune 411044
215	6614	Sadhu Vaswani Institute Of Management Studies For Girls, Koregaon. Pune 6 Koregaon Road. Pune 411001
216	6615	Sankalp Business School,Vadgaon Bk. Pune S.N 9/1/1, Ambegaon (Bk), Behind Sinhgad Campus , Vadgaon Bk. Pune 411041

Sr.No.	Institute Code	Institute Name
217	6626	Arihant Institute Of Business Management, Bawdhan, S,NO, 276/1, 276/2, 277/1, 277/2, 278/2 BAWDHAN (BK.), TEHSIL-MULSHI, DIST.-PUNE PUNE 411021
218	6627	Camp Education Society's Rasiklal M Dhariwal Institute of Management, Nigdi, Pune Sector No.27A, Pradhikaran, Nigdi, Pune 411044
219	6628	Dattakala Group Of Institutions, Swami - Chincholi Tal, Daund Dist, Pune Gat No, 541/2, 527 off.Pune-Solapur Highway No. 9, A/P-Swami-Chincholi, Tahsil - Daund, Pune , 413130
220	6631	Modern Institute of Business Management, Pune, 1186, Shivajinagar, Dist-Pune 411052
221	6632	Navsahyadri Education Society's Group of Institutions, Gat, N0. 69,70,71, Mouje : Naigaon, Tal. Bhor, Pune , 412205
222	6635	Samarth Group of Institutions, Bangarwadi, Post Belhe Tal, Junnar Dist, Pune. Gat No. 28/1, At Bangarwadi, Post Belhe, Tal. Junnar Pune , 412410
223	6638	Matrix School of Managment Studies, Ambegaon Survey No. 9/1/5, 9/2/4 & 9/1/4 Ambegaon (BK), Off Westernly by Pass Road, Pune 411041
224	6644	Shri. Ambabai Talim Sanstha's Sanjay Bhokare Group of Institutes, Miraj Tilaknagar Miraj-Sangli Road Miraj Sangli , 416414
225	6650	Vishwakarma Dadasaheb Chavan Institute of Management and Research, Malwadi A/P Malwadi-Masur, Taluka Karad, Dist. Satara 415106
226	6731	Anekant Institute of Management Studies, Baramati, Anekant Education Society Campus, Baramati, Dist.Pune , 413102
227	6734	Ideal Institute Of Management, Kondigare, Tal Shirol, Kolhapur Gat No 377, Kondigare, Tal Shirol, Kolhapur, Kolhapur , 416103
228	6737	Prin. K.P. Mangalvedhekar Institute Of Management Career Development And Research, Solapur . 156-B, Railway Lines, Survey No 8409/1 A, Solapur 413001
229	6745	Shrimat Jayshreemaladevi Naik-Nimbalkar Institute of Management Studies, Phaltan Dist-Satara, Shrimat Jayshreemaladevi Naik-Nimbalkar Institute of Management Studies,Gat No.94/1B At Post Phaltan,Tal Phaltan,Dist-Satara 415523
230	6755	JSPM Narhe Technical Campus, Pune., S.No.12/2/2, 14/9, Narhe, Pune 411041
231	6757	Yashoda Technical Campus, Wadhe, Satara., S.No.242/1, At post Wadhe,Tal.& Dist, Satara. 415011
232	6760	Lotus Business School, Pune S.No.52/53, Mumbai - Pune Expressway, Panawale, Pune, 411033
233	6768	P.K. Technical Campus, Pune. Gat. No.714(Old 1680), Post Kadachiwadi, Post Chakan, Tal. Khed. Dist. Pune 410501
234	6769	Rasiklal M. Dhariwal Sinhgad Technical Institutes Campus, Warje, Pune., 111/1, Warje, Tal.Haveli, Dist. Pune 411058
235	6773	Akemi Business School, Mulsi, Pune 30/3/1, 30/4/A, & 30/4/B, Buchade Wasti Village, Marunji, Tal. Mulsi, Dist Pune
236	6775	Yashaswi Education Society's International Institute of Management Science (Old Code MB3435), S.No.169/1/A, Near Ram Krishna More Auditorium,Opp. Elpro International,Chinchwad Pune , 411033
237	6780	D.Y.Patil Education Society's,D.Y.Patil Technical Campus, Faculty of Engineering & Faculty of Management,Talsande,Kolhapur. G.No. 85, Talsande, Tal- Halkangle, Kolhapur 416112
238	6783	Saibalaji Education Society, Saibalaji International Institute of Management Sciences,Nere Marunje, Hinjewadi, Pune Sr.No. 54, Near Marunje, Near Hinjewadi IT Park, Pune 411033
239	6785	Abasaheb Garware Institute of Management Studies (For Women), Sangli C/O. Women's Education Society, S.T.Stand Road, Khanbhag,Sangli 416416
240	6798	International School of Management & Research, Wadki, Pune Sr.No.907, Zende Mala, Gaidhara Kanifnath Road, Chaitanya Lodge. Wadki, Pune.
241	6812	Progressive Education Society's Institute of Management & Career Development, Nigdi, Pune Modern High School Compound, Sector No. 21, Yamuna Nagar, Nigdi, Pune 411044
242	6813	Swaraj Institute of Management, Vanvasmachi, Tal.Karad, Dist.Satara, S.NO. 636, NH-4, At-Vahagaon, Post Vanvasmachi, Tal. Karad, Dist Satara
243	6836	Dr.D.Y.Patil Institute Of Management & Entrepreneur Development,Talegaon Sr.No 27/A/1/2k, Near Talegaon Railway Station, A/P - Varale,Talegaon Taluka- Maval, Dist-Pune
244	6899	Chhatrapati Shahu Institute of Business Education & Research, Kolhapur University Road, Kolhapur



**DIRECTORATE OF TECHNICAL EDUCATION,
MAHARASHTRA STATE**

3, MAHAPALIKA MARG, POST BOX NO. 1967, MUMBAI-400 001.

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E-Mail : desk2a@dtmaharashtra.gov.in Internet: <http://www.dtmaharashtra.gov.in>

Roles & Responsibility, Infrastructure requirement and Payment to Facilitation Centers for Admission to Professional Technical Courses for Admission in Academic Year 2018-19.

The Commissioner, State Common Entrance Test Cell, Maharashtra State, (Competent Authority) shall carry out the Admission Process for Admissions to various Post Graduate /Under Graduate / Diploma Courses for Academic Year 2018-19 as per the Admission Rules and Government Resolutions.

The Director Technical Education is the Nodal Officer to carry out the CAP activities under the supervision and Control of Competent Authority. The schedule for CAP shall be published by the Competent Authority.

The Director/Principal of the institute working as Facilitation Center (FC) should appoint one coordinator (from senior faculty members) and required supporting staff having computer knowledge for this activity.

The role of Facilitation Center is as follows.

Activity-I: Submission of Online Application Form

1. Submission of Online application form
2. Scanning & uploading of required documents
3. Printing of submitted Application Form (One Copy)

Note:

- a) No charges should be collected from candidate for filling & submission of Online Application Form.
- b) It is **not mandatory** for the candidate to use the facilitation of FC for this activity.

Activity-II: Verification of Documents, Confirmation of Application form.

1. Document verification as per the list of documents on the Application form
2. Scanning & uploading of documents.
3. Candidate will come to FC with print of online filled & confirmed application form & one set of copy of uploaded documents. FC shall verify all documents and put **FC stamp with date & Signature on all copies of documents** and return the same set of documents to the candidate along with Receipt -cum-Acknowledgement of application form. (Candidate shall submit FC stamped & verified set of documents to ARC for re-verification after the allotment and then to the Institute for admission as per the schedule)
4. Handling of Grievances received from the Candidates (As per the notified schedule)

Note:

- a) It is **mandatory** for the candidate to report to FC for this activity.
- b) No charges should be collected from the candidate for this activity.

Activity-III: Submission of Online Option Form for CAP Round I, II & III (Additional, if any)

1. Facilitate the candidate for Submission of Online Option Form.
2. Printing of Submitted Option Form

Note:

- a) No charges should be collected from the candidate for filing of Online Option Form.
- b) It is **not mandatory** for the candidate to use the facilitation of FC for this activity.

Important Instructions to FC: -

1. FC shall contact to the respective Regional Offices for "**How to declare their Institute as FC through the Institute Login**".
2. The FC shall assist the aspiring candidate in submission of Online Application Form.
3. Role of FCs is limited to verification of documents and confirmation of application form and they should not insist or compel candidates to fill & confirm option form at the FC.
4. FC has to certify that "All original documents are verified by them."
5. *FCs should scrutinize and verify the documents carefully with at most correctness. Any fault or negligence at the level of FC will be dealt seriously. Due to fault or negligence on the part of FC if any candidate has to*

suffer after admission, responsibility of such admission will be fixed on particular person working in FCs and appropriate action will be taken against such persons.

6. If any FC found involved in any form of unlawful activities like misguidance and non cooperation to the aspiring candidates, FC will be liable for severe action like non payment of honorarium dues and /or disqualified as FC activities henceforth.

Payment against services provided as FC: -

The Competent Authority will pay ₹.110/- (Rs. One Hundred and Ten Only) per confirmation of receipt of Application Form after successful completion of the CAP. The distribution of the amounts collected under above activities amongst staff involved in admission activity & institute is given in the following Table.

Sr. No	Designation of the personnel	Distribution
1.	Institute Development /IRG Fund & Miscellaneous Charges (Stationary & Other Expenses etc.)	50%
2.	Principal/Director/Chief Coordinator	5%
3.	FC Coordinator	5%
4.	Equal distribution amongst Data Verification Team/ Scrutiny Team/ Counselling Team (FC related activities) Guidance & Counselling Team	20%
5.	Equal distribution amongst Data Entry Operators (FC related activities) & Students facility team	12%
6.	Administrative Officer/ Registrar / Accountant	2%
7.	Office Staff involved in FC Activity (Clerk, Cashier etc.)	3%
8.	Class IV staff involved in FC activity	3%
	Total	100%

The FC shall provide following minimum infrastructure :-


1. Minimum 10 Nos. i5/i7 PC or of higher configuration each for Confirmation and facilitation respectively and additional 15 PCs to be made available for candidates use.
2. Windows 8 or higher Operating System with up to date security & service patches
3. Microsoft Office 2003 or higher version on all machine, Adobe Acrobat Reader 10.0 or above.
4. All the machines (PC) and printer should be connected through LAN with minimum 2 Mbps internet connectivity through ADSL/Wi-max /Leased line or other devices.
5. Internet Explorer 8.0/ Mozilla Firefox 3.0, Google Chrome 2.0 or above.
6. 2 LaserJet Network Printers.
7. Minimum 4 Scanner(3 for A4 and 1 for A3) with minimum 300 dpi resolution.
8. Adequate Electrical Power Backup facilities. (10 KVA,2 Hours backup time)
9. Counseling Hall with PA System, LCD Projector & seating arrangement for minimum 60 candidates.
10. Waiting Room for Candidates/Parents.
11. Potable Water drinking facility.
12. Separate clean Washrooms for Gents/Ladies

All Principals of the FCs are hereby informed to make the above infrastructure ready and in working condition before the start of the receipt of the Online Application form and they are required to setup separate facilitation center for submission of online application form as per requirement for smooth conduct of the receipt of the online application and option form.

For any further clarification, the coordinator of FC should contact to this office on **022-22612139/22644859**.

Desk 3 (IT Cell) of this office shall work as Chief Coordinator for FC activities.

Note: - All FC's shall be open from 10.30 a.m. to 5.30 p.m. during the schedule published by Competent Authority for respective admissions.


(Dr. Abhay Wagh)
Director, Technical Education,
Maharashtra State, Mumbai

Copy submitted to:

1. Hon'ble Commissioner, State Common Entrance Test Cell, Maharashtra State, Mumbai.

Copy for information and necessary action:-

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1. Joint Director, Technical Education Regional Offices, Mumbai/ Pune/ Nashik/Aurangabad/ Amravati/Nagpur for necessary action. & informed to appoint the programmer of Regional Offices as Regional Coordinator for aforesaid activity & making arrangement of Video Conferencing/ Webinars for training purpose.
2. The Principal/Director of the Facilitation Center for information and necessary action
3. Desk Officer, Desk No.3 (IT Section), Head Office, Mumbai.